



Natrona County School District Directory Information Release

STUDENT INFORMATION

First Name _____ Middle _____ Last _____

Current School _____ Grade _____ School Year _____

Name of Parent(s)/Guardian(s) _____

Natrona County School District strongly believes in protecting student data and privacy. This document provides parents/guardians with information on the sharing of directory information and/or media releases.

Directory Information Release

In accordance with the Family Educational Rights and Privacy Act (FERPA), Natrona County Schools may release student “directory information,” if available, to requesting entities (E.g., military, community youth organizations, media, graduation supply companies, etc.). In addition, Directory Information facilitates district and school publications and operational activities such as yearbooks, graduation or other programs, honor roll lists, class photos, etc.

Parents can opt out of allowing the release of Directory Information.

Directory Information may include the following:

- Student’s name, address, telephone listing, and date and place of birth
- Parent/guardian name(s), address, and phone number
- Student photo
- Electronic email address
- Major field of study, career interest, or post-secondary decision for study
- Grade level classification
- Student’s participation in officially recognized activities and sports
- Weight and height of a member of an athletic team
- Dates of attendance
- Diplomas, certificates, awards, and honors received, as well as the most recent previous educational agency or institution attended by the student.

Directory Information

- Yes - I give permission to Natrona County Schools to release my student’s directory information to the media or other requesting entities.
- Decline (I understand my student’s information will NOT be included in publications, including but not limited to graduation programs, academic awards booklets, yearbook publications, extracurricular programs, honor rolls, or with providers such as school yearbook photographers. In addition, my student’s direction information/photo will not be included in media publications such as NCSD/school social media platforms, Bloomz, Remind, Class Dojo, and/or with media partners, etc.)

Health Insurance and Portability and Accountability Act 1966 (HIPPA) and the Family Education and Right to Privacy Act (FERPA):

I authorize the sharing of my child’s health information identified in this application to provide appropriate school health services. I understand I am responsible for providing the school with any medication(s), special food, and/or equipment that is required during the school day and further agree to complete all requested health care plans. This authorization is effective immediately and until revoked in writing by the parent/guardian.

FERPA Information for Parents can be found at: <http://www2.ed.gov/policy/gen/guid/fpco/ferpa/parents.html>

HIPPA/FERPA

- I agree to the HIPPA/FERPA Act.

Parent/Guardian Signature: _____

Date: _____



Natrona County School District Media Release

STUDENT INFORMATION

First Name _____ Middle _____ Last _____
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Name of Parent(s)/Guardian(s) _____

The professional staff of Natrona County School District and/or media partners (with NCSD's approval) may use videotape and/or pictures of students for the purpose of public education, publicity, or public information as they deem useful for promoting the Natrona County School District. Student information is sometimes requested by external media (newspaper, TV, radio, and so forth).

NCSD Public Relations Department and schools may also use social media, classroom communication apps., and the internet to publish student accomplishments and highlight student achievement. NCSD requires parental/guardian permission to release or share this information. Media release information includes Directory Information and also the following additional information:

- Student work or projects (example: Artwork, CTE project work, etc.)
- Student comments/ideas/quotes on school celebrations/classwork
- Video of students

Media and Directory Information may be used in one of the following ways:

- Used as a demonstration project/activity in education workshops/classes/conferences
- Classroom communications such as: class photos or videos shared by schools on applications (Bloomz, Remind, Class Dojo, etc.)
- Posted on the school or NCSD webpage(s) and or NCSD/school-specific social media (Facebook, Instagram, etc.)
- Videotaped to appear in a school-related program (concert, assembly, etc.)
- Used in a printed or online publication such as a newspaper, media organization, or magazine

While your child's name may accompany the photo, no last name or address will be included with your child's picture when publishing by Natrona County Schools:

- Yes - I give permission for my child to participate in any public or school media publication.
- Decline - I do not give permission for my child to be included in any public or district media publications.

Parent/Guardian Signature: _____ Date: _____



Acceptable Use Agreement and Other Electronic Resources

STUDENT INFORMATION

First Name _____ Middle _____ Last _____
Current School _____ Grade _____ School Year _____
Name of Parent(s)/Guardian(s) _____

Natrona County School District #1 (NCSD) recognizes the value of computer and other electronic resources to improve student learning and enhance the administration and operation of its schools and departments. To this end, NCSD encourages the responsible use of computers; computer networks, including the Internet; and other electronic resources in support of the mission and goals of NCSD. Internet and email access are available to students and staff in Natrona County schools. This service is provided to promote educational excellence in schools by facilitating research, resource sharing, innovation and communication in support of NCSD curriculum and individual academic needs.

Because the Internet is an unregulated, worldwide vehicle for communication, information available to staff and students is impossible to control. During the school day and when using district internet, NCSD uses a filtering service to limit access to inappropriate material. Therefore, NCSD adopts this agreement governing the use of electronic resources and the Internet in order to provide guidance to individuals and groups obtaining these resources on NCSD owned equipment.

Access to the Internet will enable learners to explore thousands of libraries, databases, websites, artificial intelligence software/programs, email, and bulletin boards. NCSD adheres to the Child Online Privacy Protection Act (COPPA) when allowing websites or online services for students. However, some materials accessible via the Internet are controversial and, by some standards, offensive. We believe that the valuable information and positive interactions available on this worldwide network far outweigh the possibility that users may procure material that is not consistent with the educational goals of our schools. Users are expected to behave in an ethical, responsible, legal manner, accessing information and engaging in activities consistent with the educational goals of NCSD.

Natrona County School District Rights and Responsibilities

It is the practice of NCSD to maintain an environment that promotes ethical and responsible conduct in all online network activities by staff and students. It shall be a violation of this agreement for any employee, student, or other individual to engage in any activity that does not conform to the established purpose and general rules and policies of the network. Within this general agreement, NCSD recognizes its legal and ethical obligation to protect the well-being of students in its charge. To this end, NCSD retains the following rights and recognizes the following obligations:

1. To log network use and to monitor file server space utilization by users, and assume no responsibility or liability for files deleted due to violation of file server space allotments.
2. To remove a user account on the network.
3. To monitor the use of online activities. This may include real-time monitoring of network activity and/or maintaining a log of Internet activity for later review.

4. To provide internal and external controls as appropriate and feasible. Such controls shall include the right to determine who will have access to NCSD-owned equipment and, specifically, to exclude those who do not abide by the NCSD's acceptable use agreement or other policies governing the use of school facilities, equipment, and materials. NCSD reserves the right to restrict online destinations through software or other means.
5. To provide guidelines and make reasonable efforts to train staff and students in acceptable use and policies governing online communications.
6. To maintain industry best practices as technology changes and evolves.

Staff Responsibilities

1. Staff members who supervise students, control electronic equipment, or otherwise have occasion to observe student use of said equipment online shall make reasonable efforts to monitor the use of this equipment to ensure that it conforms to the mission and goals of the NCSD.
2. Staff should make reasonable efforts to become familiar with the Internet and its use so that effective monitoring, instruction, and assistance may be achieved.
3. Staff should ensure that confidentiality is maintained for all electronic communication, files and/or documents.
4. Staff will not use non-authorized virtual assistant technology (Alexa, Echo, Ring, etc.)

User Responsibilities

1. Use of the electronic resources provided by NCSD is a privilege that offers a wealth of information and resources for research. Where it is available, this resource is offered to staff and students. In order to maintain the privilege, users agree to learn and comply with all the provisions of this agreement.
2. Report security risks or acceptable use violations to a teacher or administrator.
3. Communicate only in ways that are kind and respectful.
4. Recognize that email is not guaranteed to be private.
5. Will not use non-authorized virtual assistant technology (Alexa, Echo, Ring, etc.)

Acceptable Use

1. All use of the Internet must be in support of educational and research objectives consistent with the mission and objectives of the NCSD.
2. Proper codes of conduct in electronic communication must be used. In newsgroups, giving out personal information is inappropriate. When using email, extreme caution must always be taken in revealing any information of a personal or confidential nature.
3. Network and email accounts are to be used only by the authorized owner of the account for the authorized purpose.

Unacceptable Use

1. Purposefully access, send or display offensive or inappropriate messages or pictures.
2. Engage in commercial for-profit activities.
3. Share another person's password.
4. Use another's password or seek unauthorized access to files or networks.
5. Disrupt or modify any network, software or hardware.

6. Intentionally access, transmit, copy or create material that is illegal (such as obscenity, stolen materials or illegal copies of copyrighted works).
7. Any activity that would be considered academic dishonesty as defined by Administrative Regulation 6301
8. Use obscene or threatening language.
9. Use any electronic communication device to convey a message in any form (text, image, audio, or video) that defames, intimidates, harasses, or is otherwise intended to harm, insult, or humiliate another in a deliberate, repeated, or hostile and unwanted manner under a person's true or false identity.

The school district maintains the network, software and equipment upon which Internet and email access is provided and will assign and have access to all user accounts, including email. Network administrators may review files and communications to maintain system integrity and ensure that users are using the system responsibly. Email or other storage of files, if used to excess, may be cleared as a general maintenance of the network. Use of the Internet, email and other online services through the school district is a privilege; therefore, violations of this agreement may result in the loss of access as well as other disciplinary measures or legal action. Updates and changes in policy may be implemented when needed by publishing modifications on the network system. When not restricted through parental request, student use of online services of the school constitutes acceptance of the conditions within this agreement.

District Technology Acceptable Use Policy Agreement:

- I agree to the Technology Acceptable Use Policy.

Parent/Guardian Signature: _____

Date: _____

Nondiscrimination Policy

NCSD #1 does not discriminate on the basis of race, color, national origin, sex, age, religion, sexual orientation, or disability in employment, treatment, admission, or access to educational programs and Activities.

The lack of English language skills shall not be a barrier to admission or participation in the activities and programs. Natrona County School District does not discriminate in its hiring or employment practices. This notice is provided as required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the American with Disabilities Act of 1990. Questions, complaints, or requests for additional information regarding these laws may be forwarded to the designated compliance coordinator(s). The following person(s) have been designated to handle inquiries regarding the Non-Discrimination Policies of Natrona County School District.

504 Coordinator - Katie Ostlund
970 N. Glenn Rd., Casper, WY 82601, or (307) 253-5445
katie_ostlund@natronaschools.org

Title IX Coordinator - Dillon Fuller
970 N. Glenn Rd., Casper, WY 82601, or (307) 253-5445
dillon_fuller@natronaschools.org

Or you may also contact:

The Wyoming Department of Education, Office for Civil Rights Coordinator, 2300 Capitol Avenue,
Cheyenne, WY 82002-0050 or 307-777-7673



NCSD Student Parent/Guardian District Handbook Acknowledgement

STUDENT INFORMATION

First Name _____ Middle _____ Last _____
Current School _____ Grade _____ School Year _____
Name of Parent(s)/Guardian(s) _____

<https://4.files.edl.io/3134/06/28/24/172922-2b1b274b-b5e2-40fa-802f-4b10503d0989.pdf>

Mark that you have read

- I have received and reviewed the Natrona County School District Student/Parent Handbook (link below). I understand the rules apply to my student and that s/he must follow them. I understand that my child's failure to follow the handbook rules may result in consequences or disciplinary action.

Parent/Guardian Signature: _____ Date: _____



Natrona County School District Field Trip Consent Form

STUDENT INFORMATION

First Name _____ Middle _____ Last _____

Date of Birth _____ Grade _____ Gender _____ Student ID _____

Name of Parent(s)/Guardian(s) _____

1st Phone # _____ 2nd Phone # _____

In case of emergency, please notify the contacts listed below:

Name	Relation	Primary Phone	Secondary Phone

STUDENT /PARENT or GUARDIAN HANDBOOK ACKNOWLEDGEMENT

Mark that you have read

I have received and reviewed the Natrona County School District Student/Parent Handbook (link below). I understand the rules apply to my child and that s/he must follow them. I understand that my child's failure to follow the handbook rules may result in consequences or disciplinary action.

https://www.natronaschools.org/apps/pages/index.jsp?uREC_ID=2049611&type=d&pREC_ID=2336991

CONSENT TO PARTICIPATE - FIELD TRIP

I, as his/her legal parent/guardian, give permission for the above student to participate in school sponsored student field trips during the _____ school year.

CONSENT FOR EMERGENCY MEDICAL CARE and RELEASE OF LIABILITY FOR MEDICAL EXPENSES/TRAVEL

I affirm that I am the child's legal parent or guardian. I understand that the Natrona County School District (NCSD) does not carry any medical insurance that covers my child during this school-sponsored student trip. I release NCSD from any responsibility for medical or related travel expenses that occur during or at related to this school-sponsored student trip. I give my permission for an authorized representative of the NCSD to sign for emergency treatment for my child. This form will provide for immediate and all medically necessary treatment. Listed below is information that would be necessary to consider in case my child needs immediate medical treatment. *(Please list any allergies, medications, contact lens, etc.)*

Insurance Company:

Policy Number:

Parent/Guardian Signature: _____

Date: _____



Natrona County School District Athletic and Activity Consent

STUDENT INFORMATION

First Name _____ Middle _____ Last _____

Date of Birth _____ Age on November 1st _____ Age on March 1st _____

Grade _____ Gender _____

Name of Parent(s)/Guardian(s) _____

1st Phone # _____ 2nd Phone # _____

In case of emergency, please notify the contacts listed below:

Name	Relation	Primary Phone	Secondary Phone

STUDENT /PARENT or GUARDIAN HAND BOOK ACKNOWLEDGEMENT

Mark that you have read

I have received and reviewed the Natrona County School District Student/Parent Handbook (link below). I understand the rules apply to my child and that s/he must follow them. I understand that my child's failure to follow the handbook rules may result in consequences or disciplinary action.

https://www.natronaschools.org/apps/pages/index.jsp?uREC_ID=2049611&type=d&pREC_ID=2193035

CONSENT FOR EMERGENCY MEDICAL CARE and RELEASE OF LIABILITY FOR MEDICAL EXPENSES/TRAVEL - FOR ACTIVITY AND FIELD TRIP

I affirm that I am the child's legal parent or guardian. I understand that the Natrona County School District (NCSD) does not carry any medical insurance that covers my child during this school-sponsored student trip. I release NCSD from any responsibility for medical or related travel expenses that occur during or at related to this school-sponsored student trip. I give my permission for an authorized representative of the NCSD to sign for emergency treatment for my child. This form will provide for immediate and all medically necessary treatment. Listed below is information that would be necessary to consider in case my child needs immediate medical treatment. *(Please list any allergies, medications, contact lens, etc.)*

Parent/Guardian Signature: _____ Date: _____

CONSENT TO PARTICIPATE IN ACTIVITIES AND OR SPORTS

I/We give our permission for our child to participate in organized Natrona County School District (NCSD) activities and/or sports realizing that such activity involves the potential for injury which is inherent in all sports. I/We acknowledge that even with the best coaching, use of the most advanced protective equipment and strict observance of rules, injuries are still a possibility. On rare occasion these injuries can be so severe to result in total disability, paralysis or death.

NCSD does provide care by Certified Athletic Trainers at the secondary school level for injury evaluation, treatment and/or guidance for student athletes.

Mark that you have read (Mark only one)

- I/we as legal guardians, give our permission for our child to participate in organized athletics/activities.
- No, I/we as legal guardians, do not consent for my child to participate in organized athletics/activities. (If **No** is chosen the parent/guardian will be defaulted to the Questions or Concerns section at the end of the registration process.)

INSURANCE

I/We as legal guardians understand that insurance is mandatory for students participating in all sports plus the following activities, cheerleading, dance and marching band. NCSD does not carry health or accident insurance for students. As a convenience to patrons, the school district does endorse one student accident insurance company yearly. Information and application for purchasing this insurance is available at your school and is included as part of this Student/Parent/Guardian Information Packet.

Mark that you have read (Mark only one)

- Yes, the child named above is covered by an accident insurance policy, the policy will remain in effect during all activities our child is involved in, and we do not want to purchase additional insurance.
- No, the child named above is not covered by an accident insurance policy, and we want to purchase insurance (Skip to Alternate Insurance)

Insurance Company Name _____

Insurance Company Policy Number _____

ALTERNATE INSURANCE

Mark only one

- Insurance signup information for non-insured students_

<https://www.ncsdathletics.com/student-accident-insurance.html>

- I am unable to provide or I am not interested in securing insurance for my child. As a result of not having insurance coverage, I/we understand that my child cannot participate in NCSD athletics/sports or activities-marching band, cheer and/or spirit.

PHYSICAL EXAM/HEALTH INFORMATION FORM/UPDATE

A physical exam form is required to be completed annually after May 1 in order to participate in all high school and middle school sports and some activities (marching band, cheer and dance) Click on the link below to download and print the physical exam form. (**Complete and return the Physical Exam Form to the school's Activity or Main Office.**)

https://www.ncsdathletics.com/uploads/3/8/2/8/38288109/school_physical_exam_form_06-05-2020_3_1_.pdf

I/we as legal guardians, will provide updates should any health information on the physical form change during the course of the school year, I/we will immediately submit to school officials in writing, the change that has occurred. I/we understand that no participation will be allowed until the physical form is completed annually (after May 1st) and returned to the head principal or administrative personnel designee at your child's school.

Mark that you have read

Yes, I/we have read and understand that we will update the health information as needed.

SAFETY PROGRAM

Safety Program is designed to provide a safer environment for athletic participation. We want participants and parent(s)/guardian(s) to understand the inherent risks of athletic participation. To educate the athlete, we require them to view the video "NFHS Risk Management" and the Heads-Up Concussion Information Sheet

Click the link below to view the required Safety Video.

<https://drive.google.com/open?id=1c4-sKCWjaj3OopiEkIAVBeE0UkzDKHXr>

Mark that you have watched

Yes, I have watched the safety video.

Click the link to read the concussion information sheet

https://www.cdc.gov/headsup/pdfs/youthsports/Parent_Athlete_Info_Sheet-a.pdf

Mark that you have read

Yes, I have viewed the concussion information sheet.

NCSD ACADEMIC ELIGIBILITY

Mark that you have read

I/we have reviewed the NCSD Athletics and Activities **Academic Eligibility** requirements for secondary students participating in athletics and/or activities during the Student-Parent/Guardian handbook acknowledgement verification process.

NCSD CODE OF CONDUCT ELIGIBILITY

I/we have reviewed the NCSD Athletics and Activities **Code of Conduct** requirements for secondary students participating in athletics and/or activities during the Student-Parent/Guardian handbook acknowledgement verification process.

WYOMING HIGH SCHOOL ACTIVITIES ASSOCIATION (WHSAA) ELIGIBILITY REQUIREMENTS-GRADES 9-12TH

I/we have reviewed and understand the WHSAA eligibility requirements listed in the link below "How to Protect Your Eligibility for High School Activities.

<http://www.whsaa.org/forms/EligibilityPamphPDF.pdf>

ACTIVITY AND/OR SPORT PARTICIPATION

Mark all activities and or sports that your student will participate in during the current school year. Physical Exam Form must be completed after May 1 annually for students participating in all sports plus the following activities, cheerleading, dance and marching band.

CCA Activities/Clubs

- ANIME Club
- Band
- Brain Bowl
- Card Club
- Cheerleading
- Choir
- D&D Club
- Homework Club

- Honor Society
- Orchestra
- Robotics
- Spelling Bee
- Student Council
- Theatre Club
- Year Boo

CMS Activities/Clubs

- Anime Club
- Art Club
- Cheerleading
- Choir
- Dance Club
- Drama Club
- Gloomhaven (game)
- Golf
- Jazz Band

- Jewelry Making Club
- Nail Club
- National Honor Society
- Percussion Ensemble
- Robotics
- Spanish Club
- Student Council
- Student Senate
- Yearbook

CYMS Activities/Clubs (All clubs are subject to change based on available sponsors)

- ANIME Club
- Band
- Cheerleading
- Choir
- Destination Imagination
- Dinosaur Club
- Drama
- FFA
- Fitness & Health Club
- Flute Choir
- Geography Club
- Golf
- History

- Honor Society
- Jazz Band
- Math Club
- Multi-Culture Club
- Orchestra
- Robotics
- Rockestra
- Spelling Club
- Student Council
- Visual Art
- Web (8th Grade Only)
- Writing Club
- Yearbook

DMMS Activities/Clubs

- Band
- Book Club
- Cheerleading
- Choir
- Comet Club
- Drama
- Esports Club
- Fantasy Sports Club
- Fitness & Health Club
- Foods Club
- Golf
- Honor Society

- Journalism/News Paper
- Leadership Activity
- Math Club
- Orchestra
- Robotics
- Science Club
- Spanish Club
- Speech & Debate Club
- Student Council
- Welding
- Year Book

Midwest Activities/Clubs

- Honor Society
- Student Council

- Robotics

Poison Spider Activities/Clubs

- Guitar Club
- Robotics
- Student Council

- Visual Art
- Yearbook

Woods Learning Center Activities/Clubs

- Visual Arts
- Woodshop

Please select Activities from your schools list above only, that you know that your child will participate in (not the activities you hope your child will participate in).

- | | |
|--|--|
| <input type="checkbox"/> Anime Club | <input type="checkbox"/> Athletic Trainer |
| <input type="checkbox"/> Band | <input type="checkbox"/> Band-Marching only |
| <input type="checkbox"/> Book Club | <input type="checkbox"/> Cheerleading |
| <input type="checkbox"/> Chess Club | <input type="checkbox"/> Dance |
| <input type="checkbox"/> DECA | <input type="checkbox"/> Diversity Club |
| <input type="checkbox"/> Drama | <input type="checkbox"/> Dungeons & Dragons Club |
| <input type="checkbox"/> Edmentum | <input type="checkbox"/> Espirit De corps Club |
| <input type="checkbox"/> E-Sports | <input type="checkbox"/> FBLA |
| <input type="checkbox"/> FFA | <input type="checkbox"/> Finance Club (School Store) |
| <input type="checkbox"/> Fitness & Health Club | <input type="checkbox"/> French Club |
| <input type="checkbox"/> From Me to You Closet | <input type="checkbox"/> History Club |
| <input type="checkbox"/> Honor Society | <input type="checkbox"/> Japanese Club |
| <input type="checkbox"/> Japanese Honor Society | <input type="checkbox"/> Journalism/Newspaper |
| <input type="checkbox"/> Key Club | <input type="checkbox"/> KITE Club |
| <input type="checkbox"/> Leadership Activity | <input type="checkbox"/> NCTV |
| <input type="checkbox"/> Powerlifting Club | <input type="checkbox"/> Robotics |
| <input type="checkbox"/> ROTC | <input type="checkbox"/> Skills USA |
| <input type="checkbox"/> Spanish Club | <input type="checkbox"/> Spanish Honor Society |
| <input type="checkbox"/> Speech & Debate (Forensics) | <input type="checkbox"/> Student Council |
| <input type="checkbox"/> Unity Club | <input type="checkbox"/> Video Media Club |
| <input type="checkbox"/> Visual Art | <input type="checkbox"/> WE THE PEOPLE |
| <input type="checkbox"/> Yearbook | <input type="checkbox"/> Young Authors Club |

Fall Season Sports

- | | |
|---|-------------------------------------|
| <input type="checkbox"/> Cross Country | <input type="checkbox"/> Football |
| <input type="checkbox"/> Girls Swimming | <input type="checkbox"/> Golf |
| <input type="checkbox"/> Tennis | <input type="checkbox"/> Volleyball |

Winter Season Sports

- | | |
|---------------------------------------|--|
| <input type="checkbox"/> Alpine Ski | <input type="checkbox"/> Boys Swimming |
| <input type="checkbox"/> Basketball | <input type="checkbox"/> Nordic Ski |
| <input type="checkbox"/> Indoor Track | <input type="checkbox"/> Wrestling |

Spring Season Sports

- | | |
|--|---------------------------------|
| <input type="checkbox"/> Outdoor Track | <input type="checkbox"/> Golf |
| <input type="checkbox"/> Softball | <input type="checkbox"/> Soccer |
| <input type="checkbox"/> Tennis | |

TRANSFER STATUS

Did your student attend a different high school during your last semester of school? (Mark only one.)

Yes No

If yes, which high school is your student transferring from? _____

ELECTRONIC SIGNATURES

By typing/signing your name(s) below, as parent(s)/legal guardian(s), I/we have completed the NCS D parent/guardian acknowledgements.

Student Electronic Signature

_____ Date _____

Parent(s) or Legal Guardian(s) Electronic Signature(s)

_____ Date _____

Questions and/or Concerns

If you have any questions, please call your school's Athletic Director, Athletic/Activities Designee or Administrator.