



FIELD/SCHOOL TRIP APPLICATION FORM

All Secondary and Elementary Field Trips must have administrative approval at least two weeks prior to the Field Trip. Application for such a field trip will be initiated by the teacher and approved by the building principal. If District transportation is required you must complete the Transportation Requisition Form which is available through the District Transportation Office.

Please Print

1. Sponsoring Teacher: _____ Date(s) of Activity _____
2. Briefly describe the nature of the Field Trip (It must meet standards to be paid for by the District).
3. Designate which District outcome(s) or Fundamental Skill(s) of Knowledge will be learned as a result of this activity.
4. What criteria will you use to determine the success of the trip?

Teacher's Signature

Date

Approved

Building Administrator

Date