

SPONSOR EMERGENCY ACTION GUIDELINES

NCSD Community Activity Center

Know where your athletes are at all times

Emergency information must be with you

Have a predetermined Assembly Area in case of evacuation procedure

SITUATION

- Assess the situation
 - Evacuate
 - Shelter in place-Restrooms
- Notify parent(s)/guardian(s)-NCSD @ Emergency contact (253-5400)
 - Predetermined location of student pick up (if needed)
- Call local law enforcement or 911
 - Your name
 - Your call back number
 - Precise location
 - Any present danger
 - Assistance needed
 - Directions for first responders to you

SPONSOR EMERGENCY PROCEDURE

- Predetermined method of alerting your students to an emergency
 - Athletes respond to the method of communication rules for safety and discipline
- Evacuate
 - Leave area and all meet at a predetermined designated Assembly Area
 - Predetermined method for accountability
- Shelter in place
 - Keep athletes together
 - Secure doors
 - Stay away from windows
- Assist any person in immediate danger only if it is SAFE to do so

Medical Emergency

- AED Located in Main Atrium
- Care for conditions based on your level of training or directed by emergency medical dispatcher
- If first responders are on their way
 - Predetermined athlete designee to meet emergency vehicles out on the street
 - Predetermined athlete designee to meet them at the entrance of a building
 - Predetermined athlete designee as a “runner” for medical supplies
 - Predetermined athlete designee for crowd control
 - Ensure area is clear around an injured person