

Book Administrative Regulations
Section 5000 Students
Title Student Conduct & Discipline - Athletics & Activities Code of Conduct
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INTRODUCTION

The Natrona County School District (NCSD) recognizes that participation in athletics, activities and co-curricular clubs is a “privilege” not a right.

Students who participate in the Natrona County School District athletics, activities or co-curricular clubs do so with the understanding that they must follow all Wyoming High School Activities Association (WHSAA) rules and NCSD policies, regulations and guidelines with higher standards and expectations than those relating to the general student community.

This administrative regulation, containing the Code of Conduct, is in effect upon the students enrolled in Natrona County School District grades 6th–12th. All students (e.g. NCSD, Home School, Virtual Education, Private School and other Wyoming school district students) will follow the NCSD Code of Conduct parameters and expectations, as well as, complete the required WHSAA and NCSD forms prior to participation.

The Code of Conduct applies to students who participate in athletics, activities or co-curricular clubs and is in effect during the entire NCSD academic school year and during the dates as set by the Wyoming High School Activities Association. The first day of the WHSAA fall season for sports typically begins two to three weeks prior to the beginning of the NCSD academic year.

SUMMER PARTICIPATION

The Code of Conduct administrative regulations and guidelines also apply to students while participating in summer school, summer marching band or any summer Natrona County School District affiliated and/or organized activity, camp,

clinic, event, practice (etc.) that has been identified as a responsibility of NCSD. Summer time Code of Conduct violations are applied in the upcoming NCSD academic year and WHSAA activity and sport seasons.

CONTEST DEFINITION

The Natrona County School District definition of a “contest” aligns with the Wyoming High School Activities Association description of the maximum number of contests or days or events or games or meets allowed in the regular season for the corresponding activities and sports:

NCSD contest = One contest or day or event or game or meet as defined by the WHSAA for the sports and activities listed below

Contest = Basketball, Cheer, Dance, Marching Band, Soccer, Volleyball

Contest Day = Alpine Ski, Cross Country, Golf, Nordic Ski, Swimming and Diving, Tennis

Event = FFA, Wrestling

Game = Football

Meet = Indoor Track, Outdoor Track, Speech and Debate

WHSAA Handbook (e.g. 4-1-2019 rules for the maximum number of contests, games, contest days, meets or events allowed in the activities and sports listed above are as follows):

NCSD CONTEST DEFINITION AS ALIGNED TO WHSAA						
<u>Sport or Activity</u>	<u>Title of WHSAA Competition</u>	<u>Number of competitions per season*</u>		<u>Sport or Activity</u>	<u>Title of WHSAA Competition</u>	<u>Number of competitions per season*</u>
Alpine Ski	Contest Day	12		Nordic Ski	Contest Day	12
Basketball	Contest	18		Soccer	Contest	14
Cheer	Contest	>13		Speech & Debate	Meet	10
Cross Country	Contest Day	8		Swimming & Diving	Contest Day	18
Dance	Contest	<12		Tennis (fall)	Contest Day	10
FFA	Event	<12		Tennis (spring)	Contest Day	9
Football	Game	9		Track - Indoor	Meet	8
Golf (fall)	Contest Day	10		Track - Outdoor	Meet	10
Golf (spring)	Contest Day	9		Volleyball	Contest	18
Marching Band	Contest	<12		Wrestling^	Event	15

^(Wrestling Event values > Single Dual & Tournament = 1; Double Dual, Triangular, Quad, Dual Tournament = 2)

**Designated number of competitions do not include Conference, Regional or State*

CONTEST EXCLUSIONS

Contest exclusions from activities and sports identified in this document shall not prevent a student from taking part in practice sessions, but the student cannot be associated with the team in any manner, before, during or after a home or away competition. This includes, but is not limited to, wearing the team uniform, being on the sideline or bench with the team or during any locker room pre or post competition meetings.

Students placed at any alternative disciplinary setting (e.g. Refocus Room or In-School Suspension room/setting) may take part in practice sessions, but the student cannot be associated with the team in any manner, before, during or after a home or away competition. The head principal may determine extenuating circumstances that led to the placement and may revoke permission for practice participation. This includes, but is not limited to, wearing the team uniform, being on the sideline or bench with the team or during any locker room pre or post competition meeting.

Students placed at any alternative to suspension setting, such as Safe School Suspension Lab (SSSL), may not take part in practices. The head principal may determine extenuating circumstances that led to the placement and may grant permission for practice participation, but the student cannot be associated with the team in any manner before, during or after a home or away contest. This includes, but is not limited to, wearing the team uniform, being on the sideline or bench with the team or during any locker room pre or post competition meeting.

Students serving an out of school suspension or on a stipulated expulsion agreement cannot be on school grounds or associated with the team in any manner. Per building administrative authorization, a student serving an out of school suspension may be granted permission to attend, as a spectator, an isolated special event or program on school grounds related to the student or immediate family. NCSD athletics, activities and co-curricular clubs are an extension of the classroom. The Code of Conduct contest exclusion is not completed until midnight on the last day of the exclusion being served.

The middle level school student (6th-8th grades) Code of Conduct violations reset annually upon completion of the fourth quarter of the current academic year and do not carry over from 8th grade to 9th grade.

If the contest exclusions cannot be completed prior to the beginning of the student's participation in the high school sports listed in this document. The intervention steps assigned must be completed prior to participating in high school sports.

Once a student begins participation in sports or activities in high school the student must also follow the rules of the Wyoming High School Activities Association as well as Natrona County School District.

The high school student (grades 9th-12th) Code of Conduct violations reset annually upon the completion of the fourth quarter of the current academic year, but follow the student until the contest exclusions and intervention steps have been completed. The exclusions are not specific to the sport in which the violation occurred. The completion of the contest exclusion may carry over into a new sport season in the same academic year or into a new academic year in order to complete the contest exclusions.

A high school or middle level student with Code of a Conduct violation(s) must participate in the entire sport season in which the contest exclusion violation(s) are served in order to fulfill the contest exclusion step guidelines.

NCSD CONDUCT REGULATIONS

Students who participate in athletics, activities or co-curricular clubs will not use, possess, transfer, or disperse any tobacco products, including e-cigarettes, vaporizers, Juul-like devices or products, drug paraphernalia, alcoholic beverages, or illicit controlled substances (drugs). Students will not confiscate (steal), destroy or vandalize private or public property. This will include but not be limited to theft, shoplifting, breaking and entering, and vandalism.

Students covered by the Code of Conduct who violate Municipal, State, or Federal codes (excluding minor traffic violations) will incur consequences as outlined in this administrative regulation.

It is understood that local law enforcement will be notified whenever school personnel confiscate alcohol products, illicit controlled substances, tobacco products, suspected stolen merchandise or are in violation of any Municipal, State or Federal codes. The penalty administered by the Justice System may be different, and in addition to penalties outlined in School Board Policies and Administrative Regulations.

The possession, distribution or use of alcoholic beverages, tobacco, drugs for which the user does not have a lawful prescription, or substances which are used in such a

manner as to be dangerous to the student in any school building, on school grounds, at any school function, or while on any school sponsored trip is a Code of Conduct violation.

The reference herein to "other substance" is intended to prohibit the use, possession or distribution, including smoking, huffing, inhaling, consuming, absorbing or otherwise ingesting for the purpose of generating a high or otherwise altering the mental processing or impairing the consumer's judgment or motor skills, or for use contrary to the lawful and intended use of the substance. Such substances include, but are not limited to, glue, paint, Dust-off, petroleum products, "spice", "K-2", Juuling like pods or cartridges containing THC, or any other substance, whether organic or non-organic, which are utilized in such a manner as to create a high or otherwise alter the mental processing or impair the consumer's judgment or motor skills or in such a way as to be contrary to their intended use or purpose.

It is prohibited to have in the student's possession, be under the influence of, or have in the student's blood stream, any intoxicant, inhalant (not intended for that specific purpose or need) or any substance represented by the student to be a "drug" as defined by this administrative regulation.

It is prohibited for a student to possess "drug paraphernalia" as defined by the Wyoming Controlled Substances Act 1971. It is the policy of NCSD that the possession, use or distribution of substances represented as drugs is detrimental to the education, safety, and welfare of students. A student who violates any part of this policy shall be subject to discipline which may include exclusion, suspension or expulsion.

To help students who are identified as possibly abusing alcohol/drugs/substances, NCSD and community resources will be available to work toward overcoming this illegal use of tobacco, alcohol, drugs or substances. Students may self-refer or be remanded to such NCSD and community resource providers. The responsibility of correcting an identified problem is that of the student and his/her parent(s).

NCSD will recommend resources to educate students to bring about awareness and understanding of the dangers inherent in the use/abuse of alcohol, tobacco, controlled drugs, or other substances. NCSD will provide counseling services that will make it possible for students to seek and obtain interventions for

drugs/substances and/or alcohol-related problems or will provide counseling as to where appropriate help can be received

Definition of Alcohol, Drugs, Products, Substances and Actions with Code of Conduct violation consequences:

Alcoholic Beverages--Any alcoholic liquor or malt beverage as defined by Wyoming statutes.

Tobacco--Any substance containing tobacco leaf, or any product made or derived from tobacco that contains nicotine, including but not limited to, cigarettes, electronic cigarettes, vaporizers or Juul-like devices, cigars, pipe tobacco, snuff, chewing tobacco or dipping tobacco.

Electronic Cigarettes and Vaporizers, and Juul-like Devices--Any product that employs any mechanical heating element, battery or electronic circuit, regardless of shape or size, which can be used to deliver doses of nicotine vapor or any other substance by means of heating a liquid, wax, or other solution contained in a cartridge or alternate delivery system.

Drug--Any controlled substance as defined by Wyoming statutes.

Drug paraphernalia—Drug paraphernalia means all equipment, products and materials described in the Wyoming Controlled Substances Act of 1971 and any amendment thereof of and of any kind when used, advertised for use, intended for use or designed for use for manufacturing, converting, preparing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, inhaling or otherwise introducing into the human body a controlled substance in violation of this act and includes:

- (1) Objects when used, advertised for use, intended for use or designed for use in injecting controlled substances into the human body
- (2) The following objects when used, advertised for use, intended for use or designed for use in ingesting, inhaling, or otherwise introducing tobacco, marijuana, cocaine, hashish or hashish oil, or any other controlled substance into the human body
 - a. Metal, acrylic, glass, stone, plastic or ceramic pipes with or without screens, permanent screens, hashish heads or punctured metal bowls

- b. Bongs
- c. e-cigarettes or electronic smoking devices such as Juuls
- d. vaporizers or vaping devices

Substance--Any substance, whether organic, or non-organic, which can be smoked, huffed, inhaled, consumed, absorbed, or otherwise ingested for the purpose of generating a high or otherwise altering the mental processing, or impairing the consumer's judgment or motor skills, or for the use contrary to the lawful and intended use of the substance, excluding any substance taken pursuant to a lawful medical prescription or which is used in the manner in which it is intended to be used for a legitimate medical or healthy condition. The term substance includes, but is not limited to glue, paint, Dust-Off, petroleum products, "spice", "K-2", and Juul-like pods or cartridges containing THC.

Drug or Substance Trafficking/Providing--Any involvement in the process of delivery or actual delivery of a drug/substance or any substance delivered or in the process of being delivered which is represented by the trafficker to be a drug or substance as defined in this policy.

Behaviors with Code of Conduct violations consequences:

Derived from Administrative Regulation 5370 - Student Conduct & Discipline & the NCS D Student/Parent Handbook-Administrative Regulation 5371 Athletics and Activities Code of Conduct:

- Arson
- Assault/Battery
- Breaking and Entering
- Drugs, Drug Paraphernalia possession, consumption, distribution, selling, transfer, trafficking
- Electronic Cigarettes, Vaporizers and Juul-like devices, possession, consumption, distribution, selling, transfer, trafficking...
- Fighting
- Habitually Disruptive Students
- Party Rule
- Shoplifting
- Stealing
- Substance, organic or non-organic, possession, consumption, distribution, selling, transfer, trafficking,
- Tobacco containing nicotine, including but not limited to cigarettes, e-cigarettes, vaporizers, -Juuling devices, cigars, pipe tobacco, snuff,

chewing tobacco or dipping tobacco, possession, consumption, distribution, selling, transfer, trafficking...

- Theft
- Threat
- Vandalism
- Weapons/Firearms/Explosive Devices

Administrative Regulation 5440 - Student Bullying

- | | |
|--------------------------------------|---------------|
| -Bullying | -Harassment |
| -Cyber-bullying | -Hazing |
| -Disability Harassment | -Intimidation |
| -Discrimination | -Menacing |
| -False charges/malicious accusations | -Texting |

PARTY RULE

Participants are expected to avoid situations/gatherings where substances, used illegally, are available to underage youth. Participants need to take positive action to avoid situations where illegal substances are present. A plan should include information about the situation/gathering prior to attending and take action immediately to leave the situation/gathering if illegal substances are present. Failure to take appropriate steps to avoid these types of situations will result in a Code of Conduct violation.

SPORTSMANSHIP

Unsportsmanlike behavior resulting in being ejected from a contest is a Code of Conduct violation for middle level students. High school students are subject to WHSAA unsportsmanlike conduct rules (3.5.2, 3.5.25 & 3.5.3) only, for an unsportsmanlike behavior resulting in an ejection.

CONTEST EXCLUSION STEPS

Middle school students follow the contest exclusion steps for activities and sports with 12 or fewer contests for all middle school activities and sports and **reset annually**. High school students follow all exclusion steps for the activities & sports listed below, but are not limited to, the following and also **reset annually**.

A student must be academically eligible and qualify for a contest, event, games, meet or contest day in order for the Code of Conduct exclusion to be applied.

A student participating in more than one activity or sport simultaneously with a Code of Conduct violation will serve the required suspension for both the activity and/or sport listed below.

All activities or sports with **12 or fewer** regular season contests (not including culminating events)

Alpine Ski
Cross Country
Dance
Football
FFA
Golf (Fall & Spring)
Marching Band
Nordic Ski
Speech & Debate
Tennis (Fall & Spring)
Track (Indoor & Outdoor)

EXCLUSION STEP

- 1- One Contest
- 2- Three Contests
- 3- One Year - 365 days from the date of the Code of Conduct violation

All activities or sports with **13 or more** regular season contests (not including culminating events)

Basketball
Cheer
Soccer
Swimming & Diving
Volleyball
Wrestling

EXCLUSION STEP

- 1- Two Contests
- 2- Six Contests
- 3- One Year - 365 days from the date of the Code of Conduct violation

Single day or multiple day competitions connected to **contests, events, games, meets or contest days** with a NCSD or WHSAA contest value of TWO (i.e. basketball, volleyball or soccer tournament, soccer jamboree, wrestling double dual, triangular or quad), but not limited to, may not be entered by a student once the contest, event, game, meet or contest day has begun (no matter the location, home or away).

In all activities and sports, the Code of Conduct Exclusion Step consequences apply to all contests until the student has served the exclusion consequence at the level of play the student has the most playing time or the highest level of play if playing time cannot be differentiated (cannot play up or down a level in order to serve the exclusion step). If the exclusion occurs near the end of the activity or sport season, the student may be required to serve the exclusion in the next activity or sport in which the student participates. A student may not participate in another activity or sport to serve the exclusion step consequence unless the student successfully completes the entire season for that activity or sport.

(EXCLUSION STEPS 1 & 2) - FIRST AND SECOND CODE OF CONDUCT VIOLATION
(DURING THE DEFINED ANNUAL CODE OF CONDUCT TIME FRAME-PAGE 1 PARAGRAPH 4)

The student is excluded from contest participation according to the applicable contest exclusion step. The student will complete an intervention deemed appropriate by the school's head principal or designee as per the Athletics & Activities Code of Conduct Standard Operating Procedure (SOP). In the event that the student does not complete the assigned intervention, the student will be moved to the next exclusion step in the sequence.

After a student receives a first or second Code of Conduct violation in the same academic year:

- a. Within one (1) school day and not to exceed three (3) school days, apply behavior consequences, Code of Conduct exclusions and develop an intervention plan that will be scheduled and executed by the principal/designee.

(EXCLUSION STEP 3) - THIRD CODE OF CONDUCT VIOLATION

The student is excluded from contest participation for one year 365 days from the date of the Code of Conduct violation. The intervention plan must be successfully completed for the student to participate in any future sports or activities.

After a student receives a third Code of Conduct violation in the same academic year:

- a. Within five (5) school days and not to exceed ten (10) school days, apply behavior consequences, Code of Conduct exclusions and develop an intervention plan that will be scheduled and executed by the principal/designee.
- b. Within five (5) school days and not to exceed fifteen (15) school days, a hearing will occur with the following participants: student, parent/guardian, building principal and/or designee, District Athletics & Activities Director, Associate Superintendent of C&I and/or designee.

SUSPENSION CRITERIA-ACTIVITIES & CO-CURRICULAR CLUBS

A student participating in activities and co-curricular clubs, not identified on page 9 under Contest Exclusion Steps, receiving a discipline consequence due to a behavior violation will be suspended from competitions, enrichment activities, performances, productions, concerts, community trips, fundraisers or any event related to the activity or club during the suspension time frame determined by the District Parent-Student Handbook and/or Administrative Regulation 5370. As with Contest Exclusion Steps, suspension for activities and co-curricular clubs not listed on page 9, is not completed until midnight on the last day of the suspension being served. A

student must be academically eligible and qualify for a contest, event, game, meet or contest day in order for the Code of Conduct exclusion/suspension to be applied.

A student participating in more than one activity or co-curricular club simultaneously with a Code of Conduct violation will serve the required suspension for both the activity and/or club.

REGULATION ADMINISTRATION

A student must ride with the team to an out of town single day or multiple day contest, game, meet, event or contest day on NCS D Transportation. An exception to this requirement may be granted by the head principal or designee for rare and extenuating circumstances (i.e. attending a family funeral, medical emergencies, required medical procedures/appointments, required academic testing/appointments or family life changing event). An exception will not be granted because of a discipline or Code of Conduct exclusion.

The head principal has the authority to and must authorize any addition to the minimum discipline consequence as long as they are clearly defined in writing. Participants and parents/guardians must be informed of the additional behavior expectations and consequences in writing prior to the start of the activity or sport season.

Annually, and prior to the start date of an activity, co-curricular club or sport season, the head principal or designee (i.e. athletic director/administrator, athletic & activities facilitator, coach or sponsor) will schedule a meeting with the students and their parents or guardians to explain the behavior expectations, guidelines and regulations.

Annually, and prior to the start date of a WHSAA sanctioned or aligned activity or sport season, the head principal or designee will have on file a signed copy of the Information and Consent form for each student involved in the WHSAA sanctioned or aligned activity or sport.